

# Environmental Agency

37 Town Range

Gibraltar

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Environmental Agency Gibraltar

Requests for Ship Sanitation Certificate Renewals and Freshwater Analysis

Information to Masters/Shipping Lines/Shipping Agents

In response to the current Coronavirus pandemic, EAG need to make changes to the way that we carry out inspections for the above in order to minimise the risks to both our staff and seafarers on board vessel. The change is a move to try to assess more of the documents and systems on the ship by electronic means. This is to minimise the time that our officers spend on board which should in turn reduce the risk. We therefore ask for the information requested below to be collated and submitted to us below as soon as possible (and at least 24 hours before arrival).

Whilst we appreciate that there is a lot of information that we would normally see during an inspection, the more that we can see beforehand, the less intrusive the on-board inspection needs to be.

Please therefore complete the questions and supply as much of the requested information as you can to facilitate the inspection process and to make it as smooth as possible.

This fully completed form (see following pages) should be emailed to us at [ssc@eag.gi](mailto:ssc@eag.gi)

General Vessel Details:

Vessel Name: IMO Number:

Flag State: Gross Tonnage:

ETA (Date/Time):

Service Requested – circle as appropriate

SSC Renewal SSC Extension Freshwater Analysis Legionella Analysis

Please advise what additional precautions you will need our officers to take upon boarding (As standard, we will wear face masks, have hand sanitiser and practice physical distancing as far as possible)..........................................................................................................................................................................................................................................................................................................................................

General Documents we need to see (please attach these as scanned pdf copies):

* Existing Ship Sanitation Certificate

* Crew List
* Vaccination List (if applicable)
* Ships Particulars
* Vector (Rat/Fleas etc) Management Plan or instructions

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| **Galley/Pantry/Stores** | | | |
| Documents Requested | Tick | Photographs (if possible) | Tick |
| Cooks Hygiene Training Certificates  Any Cleaning Schedules  Most Recent Food delivery receipts/invoices  Food Safety Plan/HACCP documents  Copies of recent fridge/freezer temperature records |  | General Galley Overview  Walk in Fridge/Freezer Interiors  Dry Food Stores Overview  Chopping Board Storage  Wash hand basin/handwashing facilities  Close up of Sanitiser used for Galley utensils |  |

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| **Cargo Holds** | | | |
| Documents Requested | Tick | Photographs (if possible) | Tick |
| Cargo Ship Safety Equipment Certificate |  | Empty/Partially empty hold general view |  |

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| **Quarters** | | | |
| Documents Requested | Tick | Photographs (if possible) | Tick |
| Maritime Labour Certificate Part 1  Maritime Labour Certificate Part 2 |  | Crew Cabin General View  Crew Cabin Washing Facilities (General View)  Officers Cabin General View  Officers Cabin Washing Facilities (General View) |  |

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| **Potable Water** | | | |
| Documents Requested | Tick | Photographs (if possible) | Tick |
| Most Recent Potable Water Analysis results  Any legionella test results  Plan of Potable Water system (if possible to send or photograph)  Water Safety Management Plan / List of Equipment operating systems  Details of any on-board sampling of water systems that takes place |  | Freshwater Evaporator  Steriliser (If UV steriliser please show existing hours meter)  Freshwater tank access points/photographs of last tank cleaning |  |

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| **Ballast Water** | | | |
| Documents Requested | Tick | Photographs (if possible) | Tick |
| Ballast Water Management Plan or Evidence of this plan if document too difficult to send |  | Ballast Water Treatment System (if installed) |  |

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| **Sewage** | | | |
| Documents Requested | Tick | Photographs (if possible) | Tick |
| ISPP and supplement  Most recent discharge test report (if applicable)  Details of any routine maintenance |  | General view of Treatment plant and holding tank (if possible)  Discharge rates table  Any shore discharge hosepipes |  |
|  | | |
| **Solid and Medical Waste** | | | | | |
| Documents Requested | | Tick | Photographs (if possible) | Tick | |
| Garbage Management Plan (or evidence of this plan if the document cannot easily be sent)  Garbage Record Book – entries for past month  Last 2 garbage receipts | |  | Garbage Store Room or Garbage Store Area (General View) |  | |

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| **Medical Facilities** | | | |
| Documents Requested | Tick | Photographs (if possible) | Tick |
| Medical Log (last 3 months)  Medical Chest Certificate  MFAG Certificate |  | Medical Room (General View)  Medical Chest (General View)  Oxygen Cylinder (showing maintenance date) |  |

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| **Other Areas** | | | |
| Documents Requested | Tick | Photographs (if possible) | Tick |
|  |  | Laundry Room (General View)  Swimming Pool (General View), if applicable |  |

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